Student Resource Guide
2022-2023
Dear Students,

Welcome to the DDS Student Resource Guide! Whether you are just setting out on your dental school journey or you are a seasoned traveler on the road to becoming a dental professional, this guide was developed to help you navigate the experience.

You will find that you need some, if not all of this information, during your time at the Dental School. At orientation events and class meetings, you will be introduced to the resources contained in this guide as well as the many links where they can be found. The Student Resource Guide was developed by Student Services to provide one source for locating information you need when you need it! Please familiarize yourself with the guide and plan to use it as a resource now and as future questions arise.

If you find that information is missing or could be improved please let us know, as we hope this guide will serve as a useful tool throughout your dental school career and help support your continued success. Please do not hesitate to be in touch as needed.

Sincerely,

Dr. Duff & Student Services

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Chapter 1 - Overview

Mission Statement of the School of Dentistry (SOD)

Advancing health through education, service, research and discovery.

Core Values

**Compassion:** We encourage a culture of collaboration, collegiality and helpfulness based on empathy and respect.

**Leadership:** We shape the future leaders of dentistry.

**Excellence:** We intend to be the best at all we do.

**Responsibility:** We promote integrity, professionalism, and accountability to ensure ethical decision making

**Trust:** We commit to honest transparent communication to build relationships

**Creativity:** We challenge existing knowledge to foster problem-solving and new discovery

**Inclusion:** We embrace and celebrate our diverse community.

* Adopted: January 2014*
About the School
https://dent.umich.edu/about

Accreditation Standards
The Commission on Dental Accreditation (CODA) serves the public and the profession by developing and implementing accreditation standards that promote and monitor the continuous quality and improvement of dental education programs, according to the website www.ada.org/en/coda. Accreditation is the ultimate source of consumer protection for prospective students. It is often a prerequisite for governmental funding. Graduation from an accredited program is almost always stipulated by state law and is an eligibility requirement for licensure and/or certification examinations. In short, accreditation of a school program is a student’s most important source of independent validation that the program has met pre-determined standards to be "approved" by a credible (expertise-based), independent (free of outside influence), reliable (consistently applied standards) organization that has the U.S. Department of Education’s approval.

As of August 4, 2016, CODA granted the University of Michigan School of Dentistry’s programs in dental education, endodontics, orthodontics and dentofacial orthopedics, pediatric dentistry, periodontics, prosthodontics, general practice residency (12-month) and dental hygiene, accreditation status of "approval without reporting requirements". The next site visit for the programs is scheduled for 2024.

Commission on Dental Accreditation policy and complaint process
A complaint is defined by the Commission on Dental Accreditation as one alleging that a Commission-accredited educational program, or a program which has an application for initial accreditation pending, may not be in substantial compliance with Commission standards or required accreditation procedures
https://mitools.dent.umich.edu/assets/COMPLAINTS.pdf?donotcache=1525994004554

Competencies for the New Dental Graduate
https://mitools.dent.umich.edu/assets/students/Competencies%20for%20the%20New%20Dental%20Graduate%20approved%201-22-14.pdf?donotcache=1525996041784

Strategic Plan
http://media.dent.umich.edu/planning/
Chapter 2 - Academic Support and Resources

Academic Calendars
https://mitools.dent.umich.edu/academic/schedules.php

Comprehensive Care Manual
The Comprehensive Care Manual is your resource for the Comprehensive Care Courses, DENT 720 and 820. Any questions regarding these courses should be directed to Dr. Don Heys at drheys@umich.edu

Course Directors
https://mitools.dent.umich.edu/academic/directors.php
The link above will take you to lists of course directors.

Course Schedules
https://mitools.dent.umich.edu/academic/schedules.php

Guided Study Sessions
Guided Study Sessions provide dental students an assessment-free environment to receive help in pre-clinical courses. Courses include Dental Anatomy and Occlusion, and Removable and Fixed Restorative. Sessions occur two hours a week, 12 times a semester. You can drop in anytime; pre-registration is not required. To see the current semester’s Guided Study schedule visit:
https://mitools.dent.umich.edu/students/gss.php

Individual Tutoring
The School of Dentistry does not provide individual tutors for students on a regular basis. A tutor might be assigned to a student upon Course Director consultation with the student and Student Services (suite 1208)

Educational Support Services
Educational Support Services (ESS) provides administrative support and educational resources for School of Dentistry courses.

For More Information Contact:
Ellen Horton (hortonel@umich.edu)
Najeebah landen (jeebj@umich.edu)
Sierra Jezuit – (jezuitsi@umich.edu)

ESS is a good place to start when you have questions about grading, iClickers, or other administrative concerns about your classes.

Policies for Academic Performance and Promotion
https://mitools.dent.umich.edu/assets/students/ScholarshipPromotion.pdf?donotcache=1527807930069
Resources for Supplemental Education

Global Initiatives
http://media.dent.umich.edu/sites/global/

Pre-departure Information
Pre-departure information can be found on the Global clicking Travel Resources on the menu bar and selecting: “Pre-departure Requirements”
http://media.dent.umich.edu/sites/global/

DDS /MBA Dual Degree Program

Pathways Program
https://dent.umich.edu/education/pathways

Research Programs – Year Out
https://dent.umich.edu/research#research-training

Guidelines for Pre-doctoral DDS Students Considering a “Leave of Absence Year” for Research Programs

Rotation Information
Clinical rotation schedules are released to the D3 and D4 students in March/April of each year and the schedules can be seen in MiDent.

Policy for Mandatory Clinical Rotations
https://mitools.dent.umich.edu/assets/students/PolicyforMandatoryClinicalRotations.pdf?donotcache=1527812489673

Request for Change in Clinical Rotation Schedule
https://docs.google.com/forms/d/e/1FAIpQLSc-o7s28XWAGJHqDuf8meG0L5YvHPzdceuYj2bFcP99Pb8yw/viewform

Request for Change in a CBCE Rotation Schedule
https://docs.google.com/forms/d/e/1FAIpQLSf9-fxOGN7vrbYr9TzDla-hkAkB_2dHX42mBY8SZbi-m_ca_Q/viewform

Any questions relating to any Community-Based Collaborative Care & Education sites (CBCE) should be directed to the CBCE staff:

Tracy Darnell: tdarnell@umich.edu
https://sites.google.com/umich.edu/cbde-outreach/home?pli=1&authuser=1
Services for Students with Disabilities
Upon admission to the School of Dentistry, or at any time during the program, a student who requires an accommodation must request one and may be asked to provide documentation of their disability for the purpose of determining appropriate accommodations.

The School will provide reasonable accommodations in consultation with Services for Students with Disabilities, but is not required to make modifications that would fundamentally alter the nature of the program or provide auxiliary aids that present an undue burden to the School of Dentistry. The student must be able to perform all of the technical standards with or without accommodation to matriculate or continue in the curriculum.

Please review the “UM School of Dentistry Accommodations” document on Mitools>Students>Forms and Policies> Accommodations for Students or here.

Requests for accommodation should be discussed with Services for Students with Disabilities at the University of Michigan (https://ssd.umich.edu) and with the Associate Dean for Students room 1208.

Resources for Undocumented Students
https://undocumented.umich.edu/
Chapter 3 – Enrollment Services

Registrar’s Website
http://dent.umich.edu/about-school/administrative/registrar

Academic Calendars
https://mitools.dent.umich.edu/academic/schedules.php

Commencement
http://dent.umich.edu/about-school/commencement-2017

Course Schedules
https://mitools.dent.umich.edu/academic/schedules.php

Final Exam Schedules
https://mitools.dent.umich.edu/academic/finalexams.php

FERPA – Student Records Right
http://ogc.umich.edu/frequently-asked-questions/student-records/

NBDE I, II, and ADAT Information
NBDE I and NBDE II
https://mitools.dent.umich.edu/units/registrar.php

ADAT

Official Transcripts
http://ro.umich.edu/knowledgebase.php?ansid=1248

PASS Application
http://dent.umich.edu/about-school/administrative/adea-pass

Policies for Academic Performance and Promotion
https://mitools.dent.umich.edu/assets/students/ScholarshipPromotion.pdf?donotcache=1499867217568

Textbooks
https://mitools.dent.umich.edu/academic/textbooks.php

Request Forms
Universal Request Form for Letters of Recommendation
http://dent.umich.edu/sites/default/files/Admissions/UMSD%20Universal%20Request%20Form%20092017%20form.pdf

Absence Request
https://mitools.dent.umich.edu/forms/studentabsence/

Externship/Absence From School Request Form
https://mitools.dent.umich.edu/assets/students/ExternshipApprovalForm.pdf?donotcache=1499866949164
Chapter 4 - Standard Operating Procedures

Building Access
The School of Dentistry building hours are 6:30AM - 6:00PM Monday - Friday. The building is closed on Saturday and Sunday. All exterior entrances to the School of Dentistry are equipped with an M-Card access system. These entrances will automatically unlock at 6:30AM and lock at 6:00PM Monday - Friday. The building is locked after 6:00PM Monday - Friday and the weekend. All U of M faculty, staff and students are required to use their M-Card to enter the School of Dentistry during normal business hours. The card-readers will only recognize and grant access to a properly-encoded University identification card (M-Card). The door will unlock and then immediately re-lock when it closes. Please make sure the door closes and locks behind you. Do not allow others into the building without swiping their card. Weekend and after hours: The interior classroom/lecture hall doors will remain LOCKED on the weekend and after hours. The building is locked on university observes holidays and the season days between December 25th and January 1st. All U of M faculty, staff and students are required to use their M-Card to enter the following rooms after normal business hours: 2390 Clinic/Lab 3390 Clinic/Lab Students are always required to use their M-Card to enter G340 East Foundation Lab and G360 Simulation Lab.

MCard
Information on replacing your MCard can be found here: http://finance.umich.edu/treasury/mcard

Once you replace your MCard you will need to take it to Dental Stores to get it activated.

MMCcard
The class of 2025 will have Michigan Medicine ID cards. If your card is lost or stolen, please contact Katherine Shin – ktshin@umich.edu

Room Reservation
To understand the policies of reserving a room visit: http://dent.umich.edu/about-school/administrative/room-scheduling

Contact the Registrar’s Office in room G226 for any additional questions about reserving space in the School of Dentistry.

Dental Informatics Support
Please check out the New Student Tech Survival Guide! It is your one stop shop for the basics of what you need to know.

The Department of Dental Informatics can help you with all of your technology needs. They can help you connect to MWireless, protect your computer, help you with the many passwords required at the School of Dentistry and much more.
To learn more about all they have to offer please visit:
http://dent.umich.edu/about-school/administrative/dental-informatics/dental-informatics

To see a list of recommended technology needs for your time at UMSD, please visit:
https://mitools.dent.umich.edu/informatics/computers.php

### Cloud Based Systems

**UMich Account**
- Aka: Kerberos, Web Login, Umich password
- Used for: Umich mail (www.mail.umich.edu)
  - Wolverine Access
  - MiTools (Dentistry Intranet)
  - CTools and much more

**Dentistry Account**
- Aka: Windows login, Computer login
- Used for: Computer Startup or Reboot
  - Screensaver
  - Accessing resources inside dentistry network
- To change it: press Ctrl-Alt-Delete then click on Change Password. It must be changed every 90 days and will provide regular notices 14 days in advance

**MiDent**
- Aka: Axiu, the System
- Used for: Clinical Information System
  - Access to HIPAA governed ePHI

Training, different password than Live
- To change it: in MiDent, select Tools, Change Password, or see your PCC, or from MiTools – click on your name then Change My MiDent password. It must be changed every 90 days, will just require it to be changed that day.

### Policies/Procedures

**Alcohol and Drug Policy**
This policy covers guidelines, permissions, expectations, clinical responsibilities, substance abuse sanctions, and counseling and assistance regarding alcohol and drugs on campus.
https://mitools.dent.umich.edu/assets/students/AlcoholDrugPolicy.pdf?donotcache=1523628078973

**Appearance Guidelines**

**Attendance Policy**
https://mitools.dent.umich.edu/assets/students/Student%20Attendance%20Policy.pdf?donotcache=1532626774145

**Externship/Absence From School Form**
https://mitools.dent.umich.edu/assets/students/ExternshipApprovalForm.pdf?donotcache=1523628259301
Guidelines for Email
Class Listservs
Each class has an email address which can be used to send school business related email to the entire class. When you enter the program, you will receive an email at this email address so that you know what the email address is for your class.

Honor System Policy
https://mitools.dent.umich.edu/assets/students/Honor%20System%20Policy.pdf?donotcache=1523628329090

Policy for Mandatory Clinic Rotations
https://mitools.dent.umich.edu/assets/students/PolicyforMandatoryClinicalRotations.pdf?donotcache=1523628286221

Procedure for Test and Examinations
https://mitools.dent.umich.edu/assets/faculty/policies/Tests_Examinations.pdf?donotcache=1523628359295

Reporting an Absence
https://mitools.dent.umich.edu/forms/studentabsence/

Social Media Guidelines
https://mitools.dent.umich.edu/assets/students/Social%20Media%20Guidelines%20for%20Students.pdf?donotcache=1523628244602

Student Sexual Misconduct
https://mitools.dent.umich.edu/assets/students/SSMP-FINAL-062916.pdf?donotcache=1570110703365

Student Rights and Responsibilities
https://mitools.dent.umich.edu/assets/students/The%20Statement%20of%20Student%20Rights%20and%20Responsibilities.pdf?donotcache=1523629030051

Addendum to the Statement
https://studentlife.umich.edu/article/addendum-statement-student-rights

Technical Standards
https://mitools.dent.umich.edu/assets/students/TechStandards.pdf?donotcache=1523628217827

UMSD COVID-19 Community Safety Guidelines
The School of Dentistry aims to deliver its mission while seeking to protect the health and safety of our students and minimizing the spread of disease within the community. All students are required to comply with all School of Dentistry policies, including any public health guidance related to COVID-19. The very nature of an in-person educational experience at the School of Dentistry means our faculty, staff and students, particularly those participating in clinical work and placements, will be exposed to contagious viruses, including the coronavirus. The School of Dentistry is committed to public health and similarly expects that all students will act in a manner that demonstrates respect and consideration for the health and safety of all community members.

Students are prohibited from creating a health or safety hazard at the School of Dentistry, in connection with any School programs or activities, including any clinical work and/or placements. Students
are required to comply with public health guidance, including any protocols, guidelines or policies adopted by the University or the School that relate to COVID-19 or other infectious diseases. This guidance will evolve as the public health crisis unfolds and may include the following: enhanced infection control protocols required for patient care, health screening protocols, participation in contact tracing, use of face coverings, COVID-19 diagnostic testing, disinfection protocols, limitations on gatherings, and social distancing. Adherence to health and safety requirements applies to all Dentistry students and extends to all aspects of the facilities, clinical labs, classrooms, bathrooms and other spaces within the School of Dentistry, on School property, during clinical placements, or at School sponsored events/programs.

Importance of Reporting
The University of Michigan strives to uphold the highest ethical standards and expectations of honesty and integrity across our community of faculty, staff and students. An important component of these values is a commitment to reporting suspected criminal activity and the knowledge that retaliation for making a report is never acceptable. Individuals should act immediately if they suspect abuse or other crimes, or where they find themselves either a victim or a witness to questionable activity.

Our current system for reporting is described below:

Emergency Assistance
All campuses and Michigan Medicine:
- If immediate emergency assistance is needed or a crime is in progress, dial 9-1-1 for emergency response.
- At the Ann Arbor medical campus, dial 9-9-9 for cardiac arrests, medical emergencies or patient-related incidents.

Non-Emergency Assistance
Ann Arbor campus, including the medical campus:
- For non-emergency situations, call the U-M Division of Public Safety and Security at (734) 763-1131. Public safety professionals can help assess the situation and determine what other notification or action is necessary.

Dearborn campus:
- Call the UM-Dearborn Police Department at (313) 593-9953.

Flint campus:
- Call the UM-Flint Department of Public Safety at (810) 762-3333.

All campuses and Michigan Medicine:
- Information on potential criminal activity also may be reported anonymously by calling the university’s Anonymous Tip Line at (800) 863-1355.
- For more information on the Clery Act, contact the Division of Public Safety and Security. For information on Title IX reporting, contact your campus Title IX coordinator (Ann Arbor, Dearborn, and Flint).
- University community members who believe they have witnessed any type of wrongdoing – including but not limited to financial, regulatory, NCAA or patient safety – can report the situation confidentially or anonymously through the university’s Ethics, Integrity & Compliance website (Dearborn and Flint).
Chapter 5 – Student Life

Dental Stores

Student Sales/Front Counter Operation
Monday – Friday
7:30 a.m. - 5:00 p.m.

Preclinical Instrument program
Student Instrument Program Manual
https://mitools.dent.umich.edu/clinical/clinicmanual/

Virtual Bench
http://lab.dent.umich.edu/

Clinic Coat Embroidery and Laundry Service
https://mitools.dent.umich.edu/forms/Coat.php

Embroidered Coat Cleaning
Embroidered clinic coats must be cleaned through the School of Dentistry’s laundry service. Your embroidered clinic coats may be dropped into the blue bio hazard bags located in front of Dental Stores anytime. Laundry service pick-up is scheduled each week on Tuesday's and Thursday's. Approximate turnaround time is 1 week. Clean coats will be arranged alphabetically in stores and may be picked up during regular store hours.

Commercial Dental Lab Tracking
https://mitools.dent.umich.edu/clinical/predoclab.php

Dental Chair/Equipment Repair
Email: ddschairrepair@umich.edu

Financial Aid
The School of Dentistry has a dedicated financial aid officer who is able to help guide you through the financial aid process and answer questions you have.
https://mitools.dent.umich.edu/assets/students/DenReqRead21-22.pdf?donotcache=1619801591822

Financial Aid Director John Mank can be reached at johnhm@umich.edu or in G226 between 11:00 a.m. and 1:00 p.m. M-F.

Global Initiatives
The Global Initiatives program (GIOCH) strives to improve oral health around the world. Every year, students and faculty from the School of Dentistry travel to select countries to work and train with local doctors and patients. To learn how to get involved go to: http://media.dent.umich.edu/sites/global/
Additional Information on School of Dentistry pre-departure requirements and guidelines
http://media.dent.umich.edu/sites/global/

Travel Policy
Whether you are going on a personal trip, or a trip through the School of Dentistry, it is important to be well informed of the University Travel Policy for traveling internationally.
http://www.spg.umich.edu/policy/601.31 When travelling internationally you are strongly encouraged to register your travel through the University http://global.umich.edu/travel-resources/register-your-travel/.
Health and Well-Being

Counseling Services
There are a variety of reasons a student may choose to speak to a counselor such as stress and anxiety, depression, relationship problems, academic issues (i.e., test/performance anxiety, trouble concentrating, procrastination), stress related to diversity issues, insomnia, eating and body image concerns, LGBTQ concerns, trauma, grief and loss, alcohol/drug abuse and addictions. The University of Michigan offers free, confidential counseling to all students. University of Michigan Dental students have access to an embedded member of the CAPS team through Counseling and Psychological Services at Dentistry.

At the School of Dentistry CAPS (Counseling and Psychological Services) @ Dentistry is an in-house counseling center committed to the emotional wellbeing of students at the School of Dentistry. Through a variety of services, the Center strives to promote emotional resilience and to facilitate a positive learning environment in a multicultural context.”

http://dent.umich.edu/student-life/extracurricular/caps-dentistry

For appointments
School of Dentistry, Room G532
Pamela Harnick, Psy. D.
harnickp@umich.edu

Or
To utilize the counseling services through the central CAPS office visit:
https://uunions.umich.edu/resource/counseling-psychological-services-caps

Health Insurance
All DDS, DH, Graduate and Certificate Program students are required to have health insurance to help cover costs for:
*Medical care received outside of the University Health Service (for example, emergency room visits, hospitalizations or ambulance service) *Services not covered by students’
*Services not covered by students’ health service fee (including medication, immunizations, orthopedic equipment, eye care and eye wear)
https://mitools.dent.umich.edu/assets/students/Student%20Health%20Insurance%20Guidelines%202021%20-%20SOD.pdf?donotcache=1619803254234

If you wish to be eligible for the Domestic Student Health Insurance as a new student generally you would need to enroll of May 31st of your entering year and again each summer you wish to continue the policy. For more information about the plan you can find more information at: http://www.uhs.umich.edu/dship.

You will be expected to certify that you have coverage in July of the D1 Year. You will receive additional notification of how to comply with this requirement in the D1 Summer term and it will be your responsibility to obtain coverage.
University Health Services
UHS provides services for non-urgent and urgent health care concerns. Language interpretation is available. To learn more about health care on campus, see How to Get Health Care. For more information about the plan you can find more information at: www.uhs.umich.edu

For students who are enrolled for the current semester on the Ann Arbor campus, most UHS services are covered by the health service fee, which is paid as part of tuition. See Who Can Use UHS? for eligibility to use UHS and Free or Fees for Students for coverage through the health service fee.

Well-Being Resources
https://wellbeing.studentlife.umich.edu/well-being-resources

Maize and Blue Cupboard
https://mbc.studentlife.umich.edu/

Food Gatherers
https://www.foodgatherers.org/foodresources/

Michigan Athletics
https://mgoblue.com/

Public Safety and Security
The University of Michigan Division of Public Safety and Security (DPSS) offers a variety of services to the U-M community, including those of a fully accredited police force. From responding to calls and providing event security, to fingerprinting and ride-alongs, our comprehensive services help you study, work and live in a safer and more secure campus environment.
https://dpss.umich.edu/

Some key items we recommend you take advantage of are:
UM Emergency Alert
UM Emergency Alert is an urgent, mass notification system that keeps students, faculty and staff informed about major active emergencies on campus. This system will be activated without undue delay by the Division of Public Safety and Security (DPSS).
https://dpss.umich.edu/content/emergency-preparedness/emergency-alerts/

Property Protection – register your bike, laptop, etc.
https://dpss.umich.edu/content/services/property-protection/

Safe Exchange Zone
Safe exchange zone is a safe place to exchange goods
https://dpss.umich.edu/content/services/safe-exchange-zone/

Staying Active
The University of Michigan has multiple avenues for you to get moving from intense workout classes, yoga, mindful meditation, work out facilities and recreational sports.

List of Fitness Facilities
https://recsports.umich.edu/facilities/
Recreational Sports
https://recsports.umich.edu/
U-Move Fitness Programs
https://www.kines.umich.edu/community-programs
Student Organizations

Joining Student Organization
It is easy to become involved in a student organization and a good way to connect to other students with similar interests. You can see a complete list of SOD recognized student organizations on the dental school website: List of Student Organizations at the School of Dentistry.

Starting a New Student Organization
If a student organization you are hoping for does not already exist, you can explore starting a new student organization. In order to start a new student organization you will need to meet with Associate Dean for Students in room 1210 to discuss organization goals, mission, membership and faculty advisor. If it is determined that these things are in order then a constitution is submitted by the organization to Student Services for approval. The constitution must be in accordance with university policies and procedures. See examples here: https://campusinvolvement.umich.edu/files/campusinvolvement/MockConstitution.pdf

Once approved you must register as a voluntary student organization. For more information on becoming a VSO visit: https://campusinvolvement.umich.edu/content/student-organization-registration-0

Student Elections
Elections are held by individual student organizations and groups often in conjunction with the School Wide Student Council in April of each year for Dental Student Organizations. Terms run from May to the April in alignment with the DDS Academic Year.

Protocol for Off Campus Student Service Events
Generally, events providing patient care, including any type of examination, are not permitted unless they are organized through a School of Dentistry approved program where faculty preceptors are present. For questions regarding off campus events, please contact Dr. Duff or Dr. Nalliah.

Speakers and Events
Please see the following information for speaker events and student sales requests:

Speaker Request Process
https://mitools.dent.umich.edu/assets/students/Speaker%20Request%20Process.pdf?donotcache=1532627590947

Speaker Request Form
https://mitools.dent.umich.edu/students/speaker_form.php

Student Sales
Sales Request Process
https://mitools.dent.umich.edu/assets/students/Sales%20Request%20Checklist.pdf?donotcache=1532627508794

Sales Request Form
https://mitools.dent.umich.edu/students/sales_form.php
Chapter 6 – Alumni Information

Alumni & Giving
https://dent.umich.edu/alumni-giving

Licensure Information

You can find more information on licensure at the American Dental Association (ADA) website here. For information on licensure in Michigan you can review the Michigan Board of Dentistry information on the Department of Licensing and Regulatory Affairs (LARA) site at:

https://www.michigan.gov/lara/0,4601,7-154-89334_72600_72603_27529_27533----,00.html

Student Records Management and Verification Documentation

The Registrar’s Office manages many tasks relating to student records from shortly after acceptance to the program, during the program, and even years after the student has graduated. They process verification documentation, National Dental Board Examination (NBDE) and Advanced Dental Admission Test (ADAT) approvals, Postdoctoral Application Support Service (PASS) application documents, and course evaluations. The Registrar’s Office can also help verify attendance and start the process of obtaining a letter of recommendation from the Dean.

https://mitools.dent.umich.edu/units/registrar.php